



## BROCKWAY TOWNSHIP

7645 Sayles Road  
Brockway, MI 48097  
Phone (810) 387-3375

Email: [brockwayoffice@gmail.com](mailto:brockwayoffice@gmail.com)



### BROCKWAY TOWNSHIP BOARD MEETING MINUTES

Date: March 10, 2026  
Time: 7:16 pm  
Place: Township Hall  
Pledge of Allegiance led by: Bill McMurtrie

#### ROLL CALL

Present: Bill McMurtrie, Cheryl Wadsworth, Terry Wright, Connie True, Tim Stasik  
Absent: none  
Staff Present: none

#### AGENDA

Motion: Terry      Second: Bill      Motion Carried: yes

#### CLERKS REPORT

Next month is our audit. We will be working on getting file cabinets organized and the information needed to send to the auditor. We will also be making sure all payroll, budgets, etc are paid / allocated correctly.

We would like to get another key lock box for the back storage room for the vault key.  
Connie motioned for the lock box, Tim seconded, all in favor. Motion PASSED.

We reached out to Tyler Technologies to get a quote on replacing Quickbooks with them, and they are the same cost as BS&A. I recommend talking to King and King our CPA and making sure Quickbooks is setup correctly, and looking into the online version (we are using outdated desktop software)

Corrections:

Motion to approve minutes if corrected:  
Second:      Motion Carried: yes/no

#### TREASURER'S REPORT

Finance – Hoping that BS&A can combine training and help save on costs. We need to pay for the general ledger. We will need to go to the online cloud version of BS&A by 2027.  
Motion by Terry to approve general ledger cost, Second by Bill, All in favor. Motion PASSED.

Disbursement of revenue sharing is at the end of the month.  
Checks are going out to the state and county for property taxes this week.

#### BILLS



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Township bills in the amount of: \$16,993.66

Motion to pay: Terry      Second: Tim      Motion Passed: yes

Fire Department bills in the amount of: \$32,724.21

Motion to pay: Terry      Second: Connie      Motion Passed: yes

Parks and Rec bills in the amount of: \$265.00

Motion to pay: Tery      Second: Bill      Motion Passed: yes

### GUEST SPEAKERS

John Johnson – Nickel and Saph Insurance – approved insurance policies with a total of \$25,4445.98  
Terry motioned, Connie seconded. All in favor. Motion PASSED.

Barb Stasik – Heart and Soul

[StClairFoundation.org/YaleArea](http://StClairFoundation.org/YaleArea) for more information

### CITIZENS TO ADDRESS THE BOARD

Citizens addressed the board regarding blight and a development on Jeddo Rd.

#### A. PARK AND RECREATION DEPARTMENT

1. Director's report – over 120 kids have signed up for soccer- NEED COACHES
2. Need to get top soil and grass seed for holes on field – Motion to approve \$200 by Bill, Seconded by Tim, All in favor. Motion PASSED.

#### B. BUILDING DEPARTMENT AND ENFORCEMENT

1. Blight Complaints
  - i. First step to is send Officer Sabada to location .Second step is to enforce the violations with the policies in place.
  - ii. Terry motioned for Officer Sabata to use Civil Infraction policy that's in place and issue tickets, etc if warranted per that document. Cheryl Seconded. All in favor. Motion PASSED.
2. IPMC International Property Maintenance Code- Bill will call our lawyer about the codes and how they work with our current policies/codes/ordinances. 2024 is the most current book. Upon confirming that we can use the codes along with our current policies, Bill motioned to purchase the IPMC book so we have our own copy, Terry Seconded. All in favor. Motion PASSED.

#### C. PLANNING COMMISSION

1. Data Center Ordinance research report (information)
  - i. Discussed what/who other townships are using for their ordinances. Agreed to contact other townships who might already have one written before contacting the lawyer.
  - ii. MTA has an email thread that we can ask questions in. We're going to see if there's anything there and ask our own question if need be.



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### D. ASSESSMENT

1. Assessor's Report – BOR has their last date on March 12<sup>th</sup>.

### E. FIRE DEPARTMENT

1. Chief's Report
  - i. 29 runs in February
  - ii. Training for wildfires, pumps. Hydrotesting will be completed by end of following week.
  - iii. New truck is scheduled to be delivered in April.
  - iv. Can't hear on phones. Bill will ask the lawyer for the letter to Metro to remove the Fire Dept from the contract.

### F. ROADS AND DRAINS

1. Road tour is scheduled for March 20 at 9am.

### G. OLD BUSINESS

1. Elections – taking classes
2. Computer wiring in new offices – Connie motioned to pay Centaris \$3,343.18, Terry Seconded. All in favor. Motion PASSED.

### H. NEW BUSINESS

1. Appoint Tori Painter as our Elections Coordinator Chair
  - i. Resolution number 2026-2, Bill Motioned, Connie Seconded. All in favor. Motion PASSED.
2. Budget Meeting date March 24, 2026 at 4pm
3. TCM Bank Resolution – sending in additional paperwork to change credit cards, to remove Patty Mikolajczyk and Cindy Potter from all Brockway Township accounts at TCM Bank NA. and to add Cheryl Wadsworth, Terry Wright, Tori Painter, Bill McMurtrie and Marcy McClelland to all Brockway Township TCM Bank NA Accounts. Changes can only be made with approval from the board.
  - i. Resolution number 2026-3 – Roll Call Vote – Tim -yes, Connie – yes, Terry – yes, Bill – yes, Cheryl – yes. All in favor. Motion PASSED.
4. Building Maintenance – We will be asking for bids to compare cleaning costs that include the new office additions. Post request on Facebook. Need to come up with a contract and job description.

### I. ADJOURNMENT

Time: 9:43pm

Motion: Connie

Second: Tim

All in Favor